



ISO 9001:2008 Internal Quality Auditor Training

■ Who Should Attend

Recommended attendees include Quality Managers, ISO Management Representatives, and anyone responsible for conducting, managing or participating in internal audits.

The course is also recommended for anyone desiring an in-depth understanding of the registration process and the requirements for a successful registration audit

■ Course Description

ISO requires that you conduct internal audits of your own management system. Your registrar expects your internal auditors to be qualified to conduct internal audits. This Internal Auditor Training Class is designed to train your personnel to become qualified to conduct internal audits in a positive, constructive, auditee-friendly manner. This two-day class teaches the fundamentals of the audit process and a comprehensive understanding of the ISO standard

DELIVERABLES = INTERNAL AUDITOR TRAINING MATERIALS & INTERNAL AUDITOR CERTIFICATES

■ Agenda

- Introduction to Internal Auditing
 - Standard and audit concepts and terminology
 - Characteristics of successful internal audits and internal auditors
 - Includes introductory and audit interpretation exercises
- ISO Standard Requirements
 - Detailed review and interpretation of the requirements of ISO-9001:2008
 - Includes several interpretation exercises designed to facilitate and ensure understanding
- Phases of Internal Auditing
 - Step-by-step methodology for internal audit preparation, performance, reporting and follow-up
 - Application of the standard including identification of nonconformities
 - Includes several hands-on exercises including development of an audit matrix and identification of nonconformities